

The Minute of the 106th Annual General Meeting of Tennis West of Scotland which was held virtually at 7:00 pm on Monday 30th November 2020.

Panellists

John Jellema	President
Barry Gibson-Smith	Vice-President
John Stevenson	Company Secretary and Executive Director

23 club representatives registered for the meeting with 21 attending. Attendees included Directors of the company.

Before the meeting started, the Secretary outlined meeting protocols.

1. The President stated that **Notice** calling the meeting was issued to clubs on Monday 7th November.
2. The Secretary offered **apologies** from the Craighelen, Lenzie and Stepps clubs.
3. The **Minute of the 105th Annual General Meeting** held on 25th November, 2019 had been circulated to clubs.
The Minute was approved by John Jellema [Hamilton] and seconded by Gillian Guild [Queens Park CTC]
4. The **Annual Report** from the Directors for the year ended 30th September 2020 had also been circulated to clubs and posted on the Tennis West of Scotland web site. The President stated that the Report is a reflection of the past year with few competitions having been completed successfully.
No questions were received relating to the Report.
5. The Secretary reported on the **Accounts** as follows:
 - The most notable feature of the Accounts is that the Balance Sheet shows a deficit of £29,968. As a result, the company reserves are much reduced but still show a healthy balance of £177,025.
 - The principal reason for this deficit is that competition entry fees have reduced from £70k to £40k due to competitions being cancelled as a result of the pandemic and no entry fees being collected for those.
 - On the whole, reduced income from other activities has been balanced by a reduction in expenditure.
 - The winter county training programme was almost unaffected losing only the last weeks of the programme before lockdown. Junior training income is reduced as the previous year accounts included some of this year's income – invitations to participate being issued in early September and some parents being very quick to pay fees. Early income for this winter has been deferred to provide an accurate account of programme finances going forward.
 - The company took advantage of the Government's job retention scheme with one employee being furloughed for a period of 5 months. Grants totalling £8379 were received.
 - Competition income of £14k+ appears high considering how little activity there was however this includes £11k+ of Winter County Tour income. These events were almost unaffected being held in the winter months. Again, only a few events, scheduled for late March 2020, were cancelled.

6. Appointments

- a. The President took great pleasure in proposing Barry Gibson-Smith [Western LTC] as **President** of Tennis West of Scotland. This was seconded by Fraser Erskine [Fort Matilda LTC]
The new President stated that he was very honored to be appointed and expressed thanks to outgoing President John Jellema for the work he had carried out during his three years in office.
- b. The new President took great pleasure in proposing Amanda Slater [Whitecraigs LTC] as **Vice-President** of Tennis West of Scotland. This was seconded by Gillian Guild [Queens Park CTC]
The President stated that John Jellema will remain on the Board as the immediate Past-President of the company.
- c. The new President took great pleasure in proposing Christine Lockhart [Newlands LTC] as **Chair of the Tennis West of Scotland competitions** group. This was seconded by Simon Coom [Whitecraigs LTC]
- d. The new President proposed John Shemilt [David Lloyd Glasgow West End] and Claire Kinloch-Anderson [Busby LTC] as **non-Executive Directors** of Tennis West of Scotland.
This was seconded by Matthew Dickie [David Lloyd Renfrew]
- e. The Directors propose that RSM UK be appointed as the **Company Accountants**.
This was seconded by Christine Lockhart [Newlands LTC]

7. The Directors of the company made the following proposals

- a. **“That the annual affiliation fee to Tennis West of Scotland be increased to £250 following proposal by those club representatives attending the 2018 Annual General Meeting”**
This was seconded by Claire Kinloch-Anderson [Busby LTC]. A poll was taken with 15 votes for the proposal and 1 vote against.
- b. **“That the entry fee for all cup competitions remain at £30”**
This was seconded by Fraser Erskine [Fort Matilda LTC]. A poll was taken with 18 votes for the proposal and no votes against.
- c. **“That the entry fee for all junior National League competitions organized by Tennis West of Scotland remain at £30”**
This was seconded by Christine Lockhart [Newlands LTC]. A poll was taken with 17 votes for the proposal and 1 vote against.
- d. **“That the entry fee for all open and senior age group league competitions organized by Tennis West of Scotland be increased to £65 from £60.”**
John Shemilt [David Lloyd West End] seconded this proposal. A poll was taken with 15 votes for the proposal and 3 votes against.

The meeting ended with thanks to those club representatives for attending.

The Secretary advised the meeting that the current pandemic has and continues to have a negative impact on the West of Scotland competition programme. He reported that the pandemic had allowed time for reflection of our current programme and a time to consider feedback from clubs. A 2021 Competition Calendar will be issued to all club main contacts. This will include some new events and some date changes for existing events. A Zoom meeting will be scheduled for Wednesday 9th December at 7:00 pm to explain the new calendar ahead of online entries opening the following day.